



COURSE CATALOGUE

aietes offering 2025

Curated by the Project
Frameworks department

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COURSE OFFERING

We offer a unique combination of accredited and certified trainers who also have extensive practical experience.

With our in-depth knowledge, we will reliably prepare you for any potential examinations.

At the same time, we are happy to share our hands-on experience with you and explain possible challenges in implementation.

Anonymized real-world examples for illustration complement your experience in our seminars.



PRINCE2® 7 FOUNDATION

INTRODUCTION

Learn the fundamental knowledge of PRINCE2®. This established best practice method enhances your project management skills, which can be directly applied to your daily project work. Additionally, benefit from our practical experience and cross-industry examples from finance, industry, trade, and media.

The Foundation training introduces you to the basics and prepares you for the exam.

CONTENT

- PRINCE2 Fundamentals: Principles, Themes, Processes, and their Interaction
- 7 Principles: Form the foundation of every PRINCE2 project. They are based on profound experience and provide each project with the necessary direction.
- 7 Processes: The robust framework for any project. PRINCE2 guides you through the entire lifecycle, from initiation to closure. The clear structure helps you understand what needs to be done, when, and by whom.
- 7 Practices: Practical knowledge and answers. How should project organization and related roles be defined? How do you write a business case, and how does change management work? And what does project control actually mean? PRINCE2 provides solutions.
- Exam preparation

DURATION

3 days

LANGUAGE

English/German

CERTIFICATION

60 min. (online or paper based)

DATES AND LOCATIONS

11.-13.03.2025 – Copenhagen (ENG)

20.-22.05.2025 – Zurich (GER)

21.-23.10.2025 – Copenhagen (ENG)

02.-04.12.2025 – Zurich (GER)

COST

2'590 CHF/ 14'900 DKK

ITIL4® FOUNDATION

INTRODUCTION

Gain insight into the latest version of the ITIL framework. Discover how IT and business work together to maximize the value of IT services. The new Service Value Chain illustrates the crucial role IT plays as an indispensable partner for the business. Be among the first to master the opportunities and challenges of digital transformation. Furthermore, our practical examples help you better understand the theory. The Foundation training introduces you to the fundamentals and prepares you for the exam.

CONTENT

- Key Concepts: The core components and their interactions are processes that are essential for understanding ITIL.
- The 4 Dimensions: Discover how people, IT, partners, and processes must work together to create valuable IT services.
- Service Value System: The centerpiece that provides a complete system to go from demand to delivery. All components of ITIL 4, such as principles, governance, creation, and improvement, are integrated here.
- Practices: Learn the proven processes of ITIL, including classics like Incident and Change Management, as well as new additions such as Architecture Management, Organizational Change, and Workforce and Talent Management.
- Contribution to the Target Operating Model (TOM): Learn how ITIL integrates with other frameworks like DevOps/Agile, TOGAF, and COBIT.
- Exam Preparation

DURATION

2 days

LANGUAGE

English/German

CERTIFICATION

60 min. (online or paper based)

DATES AND LOCATIONS

08.-10.04.2025 – Zurich (GER)

23.-25.09.2025 – Copenhagen (ENG)

18.-20.11.2025 – Zurich (GER)

COST

2'590 CHF/ 14'900 DKK

SCRUM

INTRODUCTION

Dive into the de facto standard of the agile world. Understand how SCRUM, as an agile framework, approaches things differently and discover the challenges that await. On the second day, you and your team will build your dream island and internalize SCRUM in a playful way. The training takes you through the official SCRUM Guide and prepares you for the scrum.org certification exam.

CONTENT

- Rules: The fundamentals and overarching understanding of Scrum as an agile framework, including necessary terminology and agreements.
- Roles: Explicit preparation for the role of Scrum Master and Product Owner.
- Events: Learn about the legendary process of a sprint, including its events. We will plan a sprint together, conduct the daily stand-up, present, and review what could have been done better.
- Artifacts: Where do we document the agreed work transparently? That is the task of the artifacts. Understand the purpose of the artifacts and how they differentiate from each other.
- In addition to conveying the necessary theory, we simulate the construction of our experience. We provide plenty of practical tips and gladly incorporate our experience from many Scrum projects.
- Exam preparation for Scrum Master or Product Owner.

DURATION

2 days

LANGUAGE

English/German

CERTIFICATION

60 Min. (Online Scrum.org)

DATES AND LOCATIONS

26.-27.03.2025 – Copenhagen (ENG)

04.-05.06.2025 – Zurich (GER)

17.-18.09.2025 – Copenhagen (ENG)

05.-06.11.2025 – Zurich (GER)

COST

1'790 CHF/ 9'900 DKK

BPMN

INTRODUCTION

The standard for process modeling helps ensure that processes are immediately understood correctly and in detail by everyone. Instead of extensive explanations about what each symbol and line in the diagram represents, the 'BPMN language' allows direct engagement with the content of the process. The notation standard is used for a clear, understandable, and transparent representation of business processes such as transactions, sales, production, and controlling. Business analysts use BPMN to capture requirements and align with IT. The diagrams can then be trained, discussed, optimized, simulated, or simply stored in compliance with certification standards. BPMN is an open standard of OMG."

CONTENT

- Classification: Modeling in the business context
- Elements: The key components of the BPMN 2.0 notation
- Rules: Distinguishing valid diagrams from faulty ones
- Method: A self-developed approach for effectively and efficiently capturing processes. That means, with our method, you will receive a 'how-to' for successfully representing business processes in their completeness.
- Modeling: Training in capturing the 'Happy Path,' including exceptions. Many case studies and exercises will enable you to immediately become productive afterwards.
- Structure: Building process landscapes through choreography & orchestration.

DURATION

2 days

LANGUAGE

English/German

CERTIFICATION

none

DATES AND LOCATIONS

07.-08.05.2025 – Zurich (GER)

08.-09.10.2025 – Copenhagen (ENG)

COST

1'790 CHF/ 9'900 DKK

TAILORED WORKSHOPS

As workshops, we can offer you tailor-made combinations of theory and practice in almost any combination.

For example, we have already conducted the following specially designed events:

- ITIL: How to develop an organization according to ITIL? Components, priorities, implementation alternatives, and practical challenges.
- SLAs: How to develop Service Level Agreements? Content, quality criteria, and boundaries.
- Agility: How to make teams more "agile"? Ideas and ways to support teams on the path to more agile working methods.
- PRINCE2: Setting up a project according to PRINCE2. Support for formulating and organizing a project that will be managed according to PRINCE2.
- ITIL & PRINCE2: How to establish PRINCE2 as project management for the ITIL practice "Project Management"? Including interfaces to Change and Release Management.
- ITIL: Services & Service Catalogue Management: How to develop IT products and sell them via the Service Catalogue?

Additionally:

- Kanban & BAU: How to establish Kanban as the leading method for operational business?
- Target Operating Model (TOM): Components and boundaries from a methodological perspective (including TOGAF, ITIL, BPMN).
- SOA (Service Oriented Architecture): Ideas and challenges in building a fully service-oriented organization.

